

ST. PATRICK SCHOOL

MEDICATION POLICY

In order to safeguard our children who are on medication, the following regulations will be strictly followed:

1. Only medicine in its original prescription labeled container will be accepted. You may pour a supply for home use into another bottle, but the school **must receive the original container.**
2. **Parents must bring the medicine to the nurse's office for the first dosage.**
3. Parents must sign an authorization form before the medicine may be administered.
4. The school must receive written doctor's orders, preferably on the form the school provides, before the medicine may be administered. This order must state student's name, diagnosis, medication, dosage, duration of time to be given and carry the doctor's signature.
5. If your child needs medicine for a long period of time, the nurse or office staff will send the empty container home as soon as there is less than 1 weeks dosage left. Please bring the refill to school before the child is without medication.
6. **No over the counter medication will be given at school without a written doctor's note.** This includes cough syrup, Tylenol, cough drops and other cold remedies.
7. If a medicine is prescribed two times a day or every 12 hours, or three times a day or every eight hours, it will not be given at school. These medicines should be given at home according to the doctor's orders.