

ST. PATRICK CATHOLIC SCHOOL EXTENDED DAY PROGRAM

POLICIES – 2016/17

The Extended Day Program operates from 2:50 p.m. to 5:30 p.m. on all days that school is in session. When school dismisses at noon, the program will operate from 12:00 noon to 5:30 p.m. The exceptions to this schedule are the day prior to Christmas and Easter holidays, the Friday of Catholic School’s Week and the last day of school.

All registered St. Patrick Catholic School students are eligible to be in the Extended Day Program without an additional registration fee.* In the event of an emergency, any child may be accommodated by our program.

*Please note:

If a child is not picked up within 10 minutes after school dismissal, the child must be signed into the Extended Day Program. There will be a fee of \$10.00 for each hour or any part of the hour that the child is in the Extended Day Program.

FEES

Fees are the sole support of the St. Patrick Extended Day Program. It is not subsidized by the school or the parish.

	1 CHILD	2 CHILDREN	3 CHILDREN
MONTHLY RATES	\$250.00	\$330.00	\$380.00
HOURLY RATES			
2:50 - 3:50 PM	\$ 10.00	\$ 13.00	\$ 15.00
3:50 - 4:50 PM	\$ 10.00	\$ 13.00	\$ 15.00
4:50 - 5:30 PM	\$ 5.00	\$ 7.00	\$ 8.00
TOTAL	\$ 25.00	\$ 33.00	\$ 38.00

DAILY: Families using the program intermittently are charged hourly rate. A bill will be sent home with your child on the first school day of the following week.
Payment is due upon receipt.

WEEKLY: Families who use the program for varied time periods each session will pay the total of each day(s) hourly fee. A bill will be sent home with your child on the first school day of the following week. **Payment is due upon receipt.**

MONTHLY: Families of children using the maximum hours available under the program pay the monthly rate in **ADVANCE**. This provides a savings over hourly fees used for the other billing methods. The month of June is free to those who have committed to a monthly rate during the entire school year, August to June.

LATE

CHARGES: There is a late penalty of \$10.00 for every five minutes past 5:30 p.m. It must be paid to the staff member at the time you pick up your child/children. A \$30.00 fee will be assessed for all returned checks.

LATE

PAYMENT

CHARGES: Any family who uses the Extended Day Program, especially those using it on an intermittent basis, please ask your child for their Extended Day bill. Anyone who does not pay their bill in a timely fashion will be subject to a **\$5.00 per week service charge** until the bill is settled. Also, you will not be able to use the Extended Day Program until the bill is settled.

FURTHER INFORMATION

For further information, call the St. Patrick Catholic School office during school hours at 854-8263