

# GENERAL SCHOOL INFORMATION

## 2016/2017

Students in grades K - 6 are expected to be in uniform beginning on the first day of school. If you need an order form please contact the school. Gym uniforms will be worn from the first day they have gym, therefore, if you have not already ordered them please do so immediately.

We are still adding to the website, be sure to check it now and then. If you haven't done so already, please sign up for the school email list and text messaging.

- School Calendar:** A complete calendar of events for the year will be distributed at the beginning of the school year. This calendar will have the St. Patrick Catholic School Handbook included within its pages. Please post it in an area where you can refer to it easily. Calendar updates will be provided through weekly "announcement" e-mails and on the website.
- Lunches:** Cost of lunch including milk will be **\$3.00** per student. Milk bought separately will be **\$.50**.
- Stationery Lists:** Individual classroom supplies will be provided to each student in each classroom. **[A supply fee of \*\$35 will be assessed for each student to cover the cost of these supplies and any periodical subscriptions used in the classroom.]** This fee is to be paid on or before the first day of school. When the fee is paid, students will be given the supplies.  
**\*(3<sup>rd</sup> grade supply fee is \$43.50 because of recorder)**
- Extended Day:** Parents whose children will be participating in the Extended Day Program are required to fill out the appropriate form and return by Wednesday, August 17th. The Extended Day Program will begin the first day of school. Please indicate whether your child will be billed on a monthly or hourly rate. Please call the school if you have any questions.

**Tuition:** Tuition for those families who elected to pay tuition in full at the beginning of the year is due August 1, 2016.

**All** other families will receive their FACTS tuition statements. Please make sure you have signed onto the FACTS Management website to choose your payment plan. Please pay on time in order to avoid late fees.

**Student Insurance:** Student insurance is offered through Bollinger Insurance Solutions. If you wish to purchase this insurance please Watch for a form to come home in the first few days of school.

**Emergency Forms:** **Please be sure to complete the entire sheet and have your child bring it with him/her the first day of school. Please be sure to list two persons (other than parents) that we may reach in case of emergency. This is very important. Parents are required to fill out a new form if any of the information changes during the school year.**

**Arrival/Dismissal:** The parking lot will be entered by way of the College Avenue gate. Follow the cone pattern and direction of the safeties. Park in appropriate spaces. Children arriving late (after 8:00 a.m.) **are to be escorted by an adult parent/guardian to the office to receive a late slip.** Please note that 3 unexcused late slips will result in a morning detention as indicated in the school handbook.

Exit by way of the Beaver Street gate. **In order to avoid traffic back-ups, we have been asked to have all cars leaving the parking lot turn right. The traffic from William Penn High School turns right out of their driveway. This allows for smooth traffic patterns in both directions on Beaver St.**

For the safety of our children, it is essential that cars **proceed slowly and with caution.**

**Medication:** Any child with medical needs to be addressed during the school day, including the administering of prescription and/or non-prescription medications, must contact Mrs. Tiffany Costlow, School Health Care Assistant through the school office.